

## Board of Trustees of the Winthrop Public Library & Museum

### Minutes

Trustee's meeting. Edward A. Hazlett Meeting Room, Winthrop Public Library, May 11, 2006

Mr. Matarazzo called the meeting to order at 6:42 P.M. The following named trustees were present: James Matarazzo, Chairman; Alex Alexanian, Vice-Chairman, Stephen Dalton, Betty Peabody, John Tranfaglia and Richard Tyrell. The Library was represented by Ann Gutting, Ass't Director; Janice Flaherty, Administrative Assistant and Richard Allen, Technical Services Librarian. Erin Flaherty, public member of the Capital Improvement Committee, also attended the meeting.

### Minutes

Mr. Dalton moved to accept the minutes of April 13, 2006, as written. The Minutes were accepted.

### Old Business

A.-.FY07 budget. Figures flew back and forth until Mr. Tranfaglia, with fiscal insight, provided sound advice on the way to avoid any layoff of personnel, and, at the same time, maintain State Aid so as to reduce the cost of altering the budget.

Mr. Alexanian then moved that the Chairman and the Director seek a meeting on Monday with the Town Manager, so that together they can review and adjust the budget. Mr. Tyrell seconded the motion which then carried unanimously.

B.-.Furniture. Mr. Matarazzo provided pictures of the furniture that Simmons College has generously donated to the Library. Our thanks go to Mr. Matarazzo and Simmons.

C.-.Capital Renovations Sub-Committee Report. Mr. Alexanian has provided copies of the working draft which is comprehensive in its delineation of short- and long-term goals, its summary of short- and long-term objectives and its portrayal of the next steps to be taken.

### New Business

A.-.Director's Evaluation. Mr. Matarazzo will obtain the necessary evaluation form from the Personnel Board.

B.-.Betty's comment. Ms. Peabody noted that she had visited the Museum, and, as a result, she wished to commend Mr. Dacey for the good work that he has done cataloging materials.

### Dates of Subsequent Meetings

The Trustees will meet next at 6:30 P.M. in the Hazlett Meeting Room, on June 8, 2006 and then, at the same time and place, on July 6, 2006

### Adjournment

Ms. Peabody made the motion to adjourn at 7:55 P.M. Mr. Tranfaglia seconded the motion. Unanimous.

***RST***